



Centre for Regional Education, Forest & Tourism Development Agency
(CREFTDA)

At- Padmapur, PO- Jashipur, PS- Jashipur, Dist- Mayurbhanj, Odisha-757034

Advertisement

No. 146/19 Date 20-04-2019

Application invited for selection of candidates for recruitments on Contractual Basis for the below mentioned posts in the project area of CREFTDA under Karanjia & Rairangpur Sub-division of Mayurbhanj District. Application along with photo copy of relevant documents should reach to **CREFTDA at- Padmapur, PO-Jashipur, Dist- Mayurbhanj, Odisha on or before Dt 02-05-2019**. Application found incomplete in any respect will be rejected. The short listed candidate list is uploaded in organization website on **Dt 05-05-2019**.

1. Eligibility Criteria:

Age & Educational Qualification: The Minimum & Maximum age of the applicants for the posts shall be as mentioned below;

Sl No	Name of the Post	Age Limit Prescribed		Age as on	Minimum Educational Qualification
		Minimum	Maximum		
1	Field Coordinator	25	40	01-04-2019	Pass in Bachelor Degree or Its equivalent examination with knowledge in basic Computer Skills
2	Office Assistant	22	35	01-04-2019	Pass in Bachelor Degree in Commerce/ Science with knowledge in basic Computer Skills.

Other Eligibility Criteria: An applicant in order to be eligible for the post must be –

- (i) A citizen of India,
- (ii) Good mental condition, sound, health, good physique & active habits, free from physical defects likely interface with discharge in the service.
- (iii) She/he must be residence of Mayurbhanj District,
- (iv) Should be able to utilize and manage stipulated time period
- (v) Willingness to travel extensively across the given locations
- (vi) Ability to talk and listen to people and build rapport with a wide range of people
- (vii) Preference should be given who have experience in NGO sector
- (viii) 50% post reserved for Female applicant in the Post “Field Staff”.
- (ix) “Office Assistant” Post is reserved for Female Applicant.

2. Original Certificates/ Documents to be produced during verification

- (i) Certificates & Mark sheets of qualifying examination
- (ii) Photo Identity Card
- (iii) Residential Certificate
- (iv) Experience Certificate (if any)



Secretary-cum-Director
CREFTDA, Jashipur



APPLICATION Form

(Form should be filled in BLOCK Letters only)

Please affix
a recent
Passport
Size
photograph

To

The Secretary-cum-Director, CREFTDA, Jashipur

Post Applied for _____

Personal Details:

Name of the Applicant : _____

Father's Name : _____

Mother's Name : _____

Permanent Address : _____

Present Address : _____

Gender : _____

Date of Birth (DD/MM/YYYY) : _____

Age (as on 01-04-2019) : _____

Category : _____

Nationality : _____

Mob No. : _____

Email ID : _____

Experience (if any) : _____

Educational Details:

Matric		Intermediate		Graduation		Equivalent/ Any Other	
Mark Secured	Percentage	Mark Secured	Percentage	Mark Secured	Percentage	Mark Secured	Percentage

Undertaking

I do hereby declare that the information furnished and the copies of the documents submitted by me for registration of my name for the recruitment examination to the Post mentioned above are true and relevant. If any such information or document is found false or irrelevant during or after selection of candidature, my candidature shall be cancelled and I shall be liable to penal action as per law.

Date:

Place:

Signature of Applicant